

# Bank reconciliation – pro forma

Alkborough & Walcot Parish Council

Financial year ending 31 March 2016

Prepared by DIANE BRIAN - RESPONSIBLE FINANCIAL OFFICER (Name and role)

Date 19/4/16

Balance per bank statements as at 31 March 2016:

	£	£
	4562	
	<u>9656</u>	14218

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2016

(14)
(58)
(17)
(38)
<u>(126)</u>
(253)

Add: any un-banked cash at 31 March 2016

0

Net balances as at 31 March 2016 (Box 8)

13965

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:**

## CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8) 4346 + 6460 10805

Add: Receipts in the year 5499 + 3815

Less: Payments in the year (5536) + (619)

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8) 4309 9656 13965 \*

\* Actual balances £4308.54 + £9655.85  
totalling £13964.39