

Bank reconciliation – pro forma

Alkborough & Walcot Parish Council

Financial year ending 31 March 2017

Prepared by DIANE BRIAN - RESPONSIBLE FINANCIAL OFFICER (Name and role)

Date 26/04/2017



Balance per bank statements as at 31 March 2017:	£	£
	4028	
	<u>12890</u>	
		16918
Petty cash float (if applicable)		
Less: any un-presented cheques at 31 March 2017	(14)	
	(52)	
		<u>(66)</u>
Add: any un-banked cash at 31 March 2017		
		<u>16852</u>

Net balances as at 31 March 2017 (Box 8)

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	4309 + 9656	
Add: Receipts in the year	8389 + 4086	
Less: Payments in the year	<u>(8736) + (852)</u>	
	3962 + 12890	
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)		<u>16852</u>