

Bank reconciliation – pro forma

Alkborough & Walcot Parish Council

Financial year ending 31 March 2015

Prepared by DIANE BRIAN (Name and role)

Date _____

Balance per bank statements as at 31 March 2015:

	£	£
	4407	
	<u>6459</u>	10866

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2015

(14)
(37)
(9)

Add: any un-banked cash at 31 March 2015

(60)

0

Net balances as at 31 March 2015 (Box 8)

10806

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2014 (Prior year Box 8) 3351 + 5540 8891

Add: Receipts in the year 6378 + 1922

Less: Payments in the year

(5383) + (1002)
4346 6460

Closing balance per cash book [receipts and payments book] as at 31 March 2015 (must equal net balances above – Box 8)

10806 *

*
rounding
difference

* Actual balances £4345.93 + £6459.46
totalling £10805.39