

ALKBOROUGH AND WALCOT PARISH COUNCIL

Minutes of Annual Meeting held at 19:15 on 24 May 2021

Present

Parish Councillors: J White (Chairman), N Brown, J Ellis, J Gaunt,
N Harland, D Roberts and S Spencer
Ward Councillors: Cllr. R Ogg, Cllr. H Rowson
Parish Clerk: J Mackey
Members of the Public: 4
North Lincolnshire Council: Paul Nicholson

1. To receive apologies for absence

Apologies had been received from Ward Councillor E Marper.

2. Minutes of meeting held on 6 August 2020

The minutes of the Annual Parish Council meeting held on 6 August 2020 were agreed, and signed, as a true record.

3. Election of Officers

Chairman – J White, nominated by Cllr Spencer. seconded Cllr Harland – all in favour.
Vice-Chairman – S Spencer, nominated by Cllr Harland, seconded Cllr Roberts – all in favour.

4. Code of conduct: annual review of councillors' registered interests

The Clerk reminded all councillors of the legal obligation to update their declarations of disposable pecuniary interests if there have been any changes to these in the last twelve months.

5. Review of Standing Orders

The Clerk advised that there were some changes to the guideline Standing Orders produced by NALC. It was agreed that the Clerk and Cllr. Roberts would examine these and bring recommendations to a future meeting.

6. Banking Arrangements

The Vice Chairman advised that these would remain the same due to there being no changes in the officers elected.

7. Appointment of Internal Auditor

The Clerk advised that Mr P Stannard had agreed to continue as the Internal Auditor. All agreed to Mr. Stannard continuing in the role.

8. Responsible Financial Officer's Report

This had been presented at Annual Parish meeting immediately preceding this meeting.

9. Report of the Parish Council

This had been presented at the Annual Parish meeting immediately preceding this meeting.

10. Annual Governance Statement

The Annual Governance Statement was presented by the Clerk and all aspects of the Statement had been complied with. This was agreed, and signed by the Chairman.

11. Annual Return

The Clerk presented the bank reconciliation and Receipts & Payments Statement for 2020-21. The Clerk explained various items within the accounts and the documents comprising the Annual Return. The Clerk also confirmed that in line with Financial Regulations, Cllr Roberts had signed the Bank Reconciliation for the year 2020-21 as correct. Income or expenditure for the year had exceeded £25,000 and the authority were therefore required to submit an enhanced Annual Governance and Accountability Return to the external auditors.

The accounts and Annual Return were agreed, and signed by the Vice Chairman.

The meeting closed at 19.35 pm.